



Report to the Board
Community Advisory Council
November 3, 2009

Since being appointed in June, the Community Advisory Council (CAC) has met five times. Four of our meetings focussed on our Terms of Reference, mandate and operation of the Council. These meetings were not public and were used as opportunities to have very frank discussions on our vision for the CAC.

The results of these meetings are CAC Terms of Reference, a communications strategy, meeting dates and a going-forward plan for how we will fulfill our mandate. Given the unique nature of the Council we have acknowledged that in the first year we may have to 'tweak' some of our processes and procedures.

Our **Terms of Reference** are:

Mandate:

The role of the Community Advisory Council is to help ensure that The Scarborough Hospital and Board of Directors are accountable and transparent to all the community.

To do this, the Council will:

- Provide input to The Scarborough Hospital's community engagement strategy and participate as appropriate;
- Act as educational resource for The Scarborough Hospital, the Board of Directors and the community;
- Participate in the review and development of TSH policies, programs and services consistent with the needs of the community;
- On behalf of the community, challenge The Scarborough Hospital Board and staff to continually strive for excellence in the delivery of health care;
- Support The Scarborough Hospital as it strives to become the centre of excellence in healthcare for the global community; and
- Promote Scarborough and advocate for the unique and diverse health needs of the community.

Our meeting agendas cover four areas; community business, hospital business/education, proactive communications, and discussion of our Board of Director's report.

Our meeting dates are; November 16th, December 14th, January 18th, February 8th, March 8th, April 19th, May 17th, June 21st and July 19th. Our meeting locations will rotate among the Birchmount and General Campuses and various off-site locations such as Yee Hong, Tropicana and other local community centers.

A CAC webpage has been posted on the hospital website that includes the names and bios of CAC members, a list of meeting dates and locations, the Terms of Reference, the minutes from our meetings, our Board Reports and an email address where the public can reach the CAC.

On October 19, 2009, we held our fifth CAC meeting, our first official meeting to address community business. At this meeting we discussed the prioritization of community issues. Among the issues that were raised repeatedly by CAC members were those related to clinical

services, mental health services, funding (supporting the hospital with funding issues) and staffing. From that we developed a list of meeting topics for the community business section of our next few meetings. They are;

- November 16, 2009 - Clinical Services Plan
- December 14, 2009 - Mental Health Services
Role of the CE LHIN
- January 18, 2010 - Community Engagement Plan
- February 8, 2010 - Retention and Recruitment of medical and health care staff and/or Strategic Plan

In addition to those topics, we expect that we will deal with other community topics as they arise.

The CAC is looking forward to participating in the Town Hall Meeting on November 3, 2009. Our plan is to use the opportunity to promote the CAC within the community, and encourage community involvement and feedback.